

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
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**Sht. No. 1825  
November 17, 2015**

**OFFICIAL MINUTES**

**Members Present:** Carl Calarco, Connie Hellwig, Nicole Klein, William Murphy, Roger Spell, James Wiley, Leonard Zlockie

**Members Absent:** None

**Staff Present:** Mark Ward, Melissa Sawicki, Aimee Kilby, Robert Miller, Connie Poulin

**Staff Absent:** None

**Others Present:** Josh Hatcher (Eville Times), Sharon Turano (The Villager)

**Call to order of meeting**

President Calarco called the regular meeting of November 17, 2015 of the Ellicottville Central School Board of Education to order at 7:38 p.m. The pledge to the flag of the United States was recited.

**Roll Call**

All Present

**Changes, Additions and Deletions to the Agenda**

**Additions:**

- 6a.** Aimee Kilby – NYS School Business Management Workshop
- 13e.** Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following BOARD RESOLUTION – NEW POSITION – Maintenance Mechanic, a new position, Maintenance Mechanic, is created effective retroactive to November 2, 2015.

**Public Comment**

None

**Approve Agenda**

Moved by Murphy, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve the agenda for the November 17, 2015 Board of Education meeting with the additions.

**Yes – 7  
No – 0  
Carried**

**Presentations & Reports**

Aimee Kilby (District Treasurer) – Mrs. Kilby reported on her attendance at the NYS School Business Management Workshop November 4-6 in Albany, New York. She stated that the workshop was quite helpful and provided information pertaining to the Affordable Care Act, Reserve Accounts, Capital Project Implementation (After the Vote – getting the project built and financed), Extra Classrooms, Smart School Bond Act, Treasurer Responsibilities, Transportation Aid, Records Retention and ST-3 Supplemental Schedules 10-16. Mrs. Kilby thanked the board and administration for giving her the opportunity to attend the workshops.

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**Communications, Commendations**

- a. **Capital Project Update** – Superintendent Ward stated that he and President Calarco discussed having the board’s Buildings & Grounds Committee meet with SEI and Campus in the next few weeks and also have a walk through of the building. Superintendent Ward discussed the importance of the Building Condition Survey and how it will set the tone for future capital projects. He stated that main areas to be addressed in a future project will be the bus garage, cafeteria and hs wing roof. Superintendent Ward stated that temporary lockers have been installed for the students and the six foot lockers should be in around the end of January. He stated that the cost of the six foot lockers will be split three ways between SLR, SEI and Campus. The tile and flooring have been installed in the back hall and the benches have arrived. The chairs have arrived (both sets, the black and the maroon). The clock for the hall display is in working order. Mark Mongillo stated that he would like to be on site when the clock is installed (hopefully next week) to make sure nothing goes wrong. The new cover for the front of the state will most likely be ordered through Toth. Not sure yet about the panel for across the bleachers. The proposal submitted does not seem practical (a 100 foot span clipped in front of the bleachers). Still having lighting issues. Locker room drains and showers have been fixed.
- b. **APPR Negotiations** – The preliminary plan has been finalized and a waiver has been filed and received. Superintendent Ward stated that he placed a small article in the October/November 2015 district newsletter explaining the situation to residents.

**Informational Items**

None

**Superintendent’s Report**

- a. Very proud of what has been going on at school the last few weeks. Mr. Miller will highlight in his report.
- b. Dave Pelton has requested permission to bid on a wheel chair van. Superintendent Ward stated that the van has 99,000 miles on it and is a 2010. He stated that brand new it would cost around \$75,000. Jim Wiley asked if Mr. Pelton was going to go to Ohio and look at the van. Superintendent Ward will ask Mr. Pelton to take a drive down and look the van over. The board agreed to give Mr. Pelton the authority to forge ahead with bidding on the van (if after viewing the van he feels it is still a good deal).
- c. All School Photograph - Patty Watson photographer of the “Tree for Troops” which was done three years ago has approached the district and asked to do a snowman picture at Holiday Valley. Superintendent Ward stated that the administration has decided not to take Mrs. Watson up on the offer. He stated that it may be a good idea to do a photograph again in a few years, but it is a lot of work and he would like to defer it. He stated that Mrs. Watson did a photo shoot of Holiday Valley and their employees for free and in return Holiday Valley would purchase the shirts for the ECS photo shoot. He stated that perhaps in the future the picture could be taken on ECS property. He added that he is not against the project, but it is a lot of work and there are many logistical problems.

**Consent Items**

Moved by Spell, seconded by Klein, upon the recommendation of Mark J. Ward, Superintendent of Schools:

- a. That the board approve the minutes of the meetings of October 27, 2015
- b. Acknowledgement of the November 4, 2015 Claims Auditor Reports
- c. Approval of the September 2015 Treasurer’s Report

**Yes – 7**  
**No – 0**  
**Carried**

**Committee Reports**

**Technology** – Superintendent Ward stated that this report will be delayed and put on the December 8, 2015 Board Meeting Agenda. He stated that he does not have the written report with him at the meeting.

**Old Business**

None

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**New Business**

Moved by Hellwig, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following BOARD RESOLUTION – NEW POSITION – Sr. Accountant a new position, Senior Accountant, is created effective November 18, 2015.

**Yes – 7  
No – 0  
Carried**

Moved by Spell, seconded by Wiley, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Hannah Ulinger (a senior at Cattaraugus/Little Valley Central School) to shadow CA BOCES Occupational Therapist, Julie Shattuck, November 2015 – February 2016.

**Yes – 7  
No – 0  
Carried**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of 2015-2016 Tax Collector's Report.

**Yes – 7  
No – 0  
Carried**

Moved by Klein, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following BOARD RESOLUTION – NEW POSITIONS – Part-Time Teacher Aide and Full-Time Teacher Aide new positions, Part-Time Teacher Aide and Full-Time Teacher Aide, is created effective December 9, 2015.

**Yes – 7  
No – 0  
Carried**

Moved by Zlockie, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following BOARD RESOLUTION – NEW POSITION – Maintenance Mechanic, a new position, Maintenance Mechanic, is created effective retroactive to November 2, 2015.

**Yes – 7  
No – 0  
Carried**

**Personnel**

Moved by Hellwig, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following **BOARD RESOLUTION: REINSTATEMENT – Sr. Accountant** in accordance with Civil Service Rules and after consultation with Cattaraugus County Civil Service, that Aimee Kilby be reinstated to the Senior Accountant position, with a probationary period to commence on November 18, 2015 and to end January 13, 2016 [8 wks). The salary for this position will be \$61,830.90, for the 2014-2015 school year (under negotiations for 2015-16 school year) prorated according to the effective date.

**Yes – 7  
No – 0  
Carried**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Glenn Hall, Karen Morton, Tammy Eddy, Dave McCann, Matt Finn, Karl Schwartz, John Golley and Todd Palmatier as Boy's & Girl's Basketball Scorer/Timer/30 Second Timers for the 2015/2016 school year.

**Yes – 7  
No – 0  
Carried**

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Moved by Klein, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Jon Wilder to the position of Play Director for the 2015-2016 school year.

**Yes – 7  
No – 0  
Carried**

Moved by Zlockie, seconded by Klein, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Dave McCann & Jaye Zelko as a Homework Club Advisors for the 2015-2016 school year.

**Yes – 7  
No – 0  
Carried**

Moved by Hellwig, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Lindsay Langworthy to the substitute teacher list (non-certified) at a rate of \$68.00 per day. This position is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7  
No – 0  
Carried**

Moved by Spell, seconded by Wiley, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Jon Wilder to the substitute teacher list (certified) at a rate of \$88.00 per day. This position is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7  
No – 0  
Carried**

**Principals Reports**

**Connie Poulin – Elementary Principal/CSE-CPSE Chairperson**

- a. Homework Club
- b. Eagle Time – 4<sup>th</sup> Grade will host. Character Trait is Citizenship. Assembly will take place at 1:30 pm on Thursday, November 19<sup>th</sup>.
- c. Parent Teacher Conferences
- d. Lunch with the Elementary Principal – for 6<sup>th</sup> grade girls
- e. Holiday Family Fun Night – Tuesday, December 1<sup>st</sup>. Hosted by PTO
- f. Principals' Faculty Meetings
- g. Performing Arts Programs
- h. Teachers expressed disappointment in I-Ready. Mrs. Hunt is investigating going back to success maker and the financial implications.
- i. Attended a workshop last Thursday & Friday. Will meet with Mark and Bob to discuss IEP Diplomas.

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**Robert Miller – MS/HS Principal**

- a. Fall Sports Wrap-Up
- b. First concert was a success
- c. Alert Solutions – replaces Power Announcement
- d. Robotics Competition – Ellicottville has won this competition the last 5 out of 6 years.
  - 8<sup>th</sup> Grade** – Team #1 Champions & Overall Best Robot Performance moves to Rochester
    - Madisyn Kilby
    - Allison Calarco
    - Abbey DeChane
    - Abaigeal Donoghue
    - Victoria Provorse
    - Cyrene Moore
  
  - 7<sup>th</sup> Grade** – Team #3 Robot Design Award
    - Bryce Butler
    - Orry Shattenberg
    - Jamison Caldwell
    - Sammi Lin
    - Adam Silvernail
    - Gabriel Snyder
  
  - 7<sup>th</sup> Grade** – Team #2 2<sup>nd</sup> Place moves on to Rochester
    - Rexx Paddock
    - Alex Hunt
    - Caleb Jennings
    - Adam Delity
    - Sam Edwards
    - Bryce Wood
- e. **Band/Chorus News**
  - Junior High Area-All State Weekend November 6<sup>th</sup> & 7<sup>th</sup>
  - Senior High Area-All State Weekend of November 20<sup>th</sup> & 21<sup>st</sup>
- f. **Student Council Senior Citizens Holiday Dinner**
  - Thursday, December 3, 2015
- f. **Chorus** – performed at football sectional game at the Ralph and also at Sahlen’s Stadium for regional game.
- g. **SAT Prep** - working on pulling together a program starting in December. Superintendent Ward stated that teachers will have to be paid for their time. Perhaps at \$40 per hour (prep work involved as well as classroom time).

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**Policies**

Moved by Klein, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools, 2<sup>nd</sup> reading and approval of the following policy updates:

- 1110 School District and Board of Education Legal Status and Authority
- 1320 Nomination and Election of Board Officers and duties of the President and Vice President
- 1335 Appt and Duties of the Claims Auditor
- 1337 Duties of the School Attorney
- 1410 Policy and Administrative Regulations
- 1520 Special Meetings of the Board of Education
- 2110 Orienting and Training New Board Members
- 3110 Media/Municipal Governments/Senior Citizens
- 3280 Use of School Facilities, Materials & Equipment
- 3281 Use of Facilities by Boy Scouts & Patriotic Youth Groups
- 3310 Public Access to Records
- 3510 Emergency School Closings
- 5110 Budget Planning and Development
- 5220 District Investments
- 5230 Acceptance of Gifts, Grants and Bequests to the School District
- 5570 Financial Accountability
- 5633 Pest Management and Pesticide Use
- 5640 Smoking/Tobacco Use
- 5670 Records Management
- 5672 Information Security Breach and Notification
- 6460 Jury Duty
- 6572 Employment of Retired Persons
- 7133 Education of Homeless Children and Youth
- 7242 Student Directory Information
- 7460 Constitutionally Protected Prayer in the Public Schools

**Yes - 7  
No - 0  
Carried**

1st reading of the following policies:

- 7513 Administration of Medication
- 7521 Students With Life-Threatening Health Conditions

**Discussion Items:**

None

**CSE/CPSE Recommendations:**

Moved by Murphy, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the following resolution: **BE IT RESOLVED** by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District's Committee on Special Education (#900500904, 900500905, 900365376, 900500495) at its meeting on November 17, 2015 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations (October 1-31, 2015).

**Yes - 7  
No - 0  
Carried**

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**Executive Session – No need for an executive session**  
Contractual

**Adjournment of Meeting**

Moved by Klein, seconded by Zlockie, to adjourn the regular meeting of November 17, 2015 at 9:06 p.m.

**Yes - 7  
No - 0  
Carried**

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District Clerk

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Deputy District Clerk